



## CO-TUTELLE AGREEMENT

### Article 1

#### CONTRACTING PARTIES

**Stefan cel Mare University of Suceava**, Romania, located in str. Universitatii nr. 13, Suceava, Romania, represented in this act by its Rector, [first name, NAME], in accordance with the Law 199/2023 Higher Education Law and the Ministerial Order 3020/2024 for the approval of the Framework Regulation on doctoral studies,

through the Council for Doctoral University Studies, represented by its Director, [First name, NAME], in accordance with the Regulations for the organisation and conduct of the doctoral study programmes, R11,

**and**

**The University of...**, located in ..... , represented in this act by ....., in the use of delegated competences according to ....., in accordance with (national legislation),

through the [partner/department if the case], represented in this act by..... [name], in accordance with the [national specific regulation, if exists],

*conclude this agreement for elaboration in co-tutelle and public defence of a PhD thesis for the purpose of attribution of a Doctor/(Doctor) degree, under the joint responsibility of the partner institutions, for PhD student:*

- Surname:* .....
- First name:* .....
- Father's initial:*.....
- Born on:* .....
- Personal identification number* .....
- Citizenship:* .....
- PhD studies contract* .....

### Article 2

#### PURPOSE OF AGREEMENT

This agreement contains norms for the elaboration of a Doctoral thesis in co-tutelle with the title (TITLE of the thesis),, by [PhD student], enrolled in the Doctoral School [of ...], Stefan cel Mare University of Suceava, Romania, under the supervision of [.....] and who will enroll in the [name of the university.....], under the supervision of .....



### Article 3

#### MAIN SCIENTIFIC DOMAIN (AND SPECIALITY, IF THE CASE)

Pending the successful competition of the PhD programme and the PhD public defence, the Doctor (PhD) degree will be conferred in the scientific domain of [ FIELD ] of PhD studies (Romania) and (field of PhD studies in institution partner country), and the Doctor title is conferred in PhD domain at Stefan cel Mare University of Suceava, and in the PhD domain [name] at the (Partner institution).

### Article 4

#### SUPERVISION

The designated supervisors are Prof. [name ], of the (Partner)

and Professor .... of the Faculty/Department of Stefan cel Mare University of Suceava, committing themselves to fully exercise their functions.

### Article 5

#### DURATION OF THE AGREEMENT

- a) This agreement is valid for maximum four years (..... / ..... ). During this time the PhD student must submit the doctoral thesis for public defence.
- b) The duration of the co-tutelle agreement can be extended at the end of the four-year period, according to the national regulations in force in both countries regarding the duration of the PhD studies.

### Article 6

#### REGISTRATION FEES AND SCHOOL FEES

- a) The doctoral student is enrolled in both universities every year of the PhD study programme.
- b) The doctoral student pays tuition fees, if necessary, at the beginning of each university year in only one of the two partner institutions.

### Article 7

#### DOCTORAL ACTIVITY AND PHD THESIS

- a) The PhD student will carry out his/her doctoral activity alternately in the two institutions in accordance with the programme of activity established by the two PhD supervisors.
- b) The PhD thesis presented in co-tutelle should be written in [English] language and should be accompanied by a summary in ...(language) and in Romanian.
- c) The cover page of the PhD manuscript should include the names of the (partner), of the Stefan cel Mare University of Suceava, the title of the thesis, the name of the candidate, the names of the co-supervisors, the PhD domain (name) and the date of the PhD thesis finalisation by the public defence.
- d) The first sheet in the manuscript and the following pages must respect the (Regulation at partner) and the Regulations for the organisation and conduct of the doctoral study programmes, R11, at USV.

### Article 8

## THE COMPOSITION OF THE EVALUATION COMMITTEE

1. The evaluation committee is nominated by mutual agreement. Both PhD advisors are participating in the evaluation committee. The Stefan cel Mare University of Suceava must previously contact the [University of...] to confirm their acceptance of the proposed evaluation committee.
2. The procedures regarding the nomination of the members of the evaluation committee, as well as those regarding the public defence, should be those in force at the Stefan cel Mare University of Suceava and at the [Partner].

### Article 9

#### ORGANISATION OF THE THESIS DEFENCE

1. A single public defence of the thesis will be required, to be held at the Stefan cel Mare University of Suceava [or at the partner institution], being recognised by both partner institutions.
2. The public defence of the PhD thesis is performed in [English/ language] and should comply with the national legislation of both partners.
3. The PhD public defence can be established in a hybrid regime (online and on-site). In case the PhD defence is established exclusively on site, the travel expenses for the public defence of thesis are the responsibility of [institution organising the PhD defence], if this does not contravene the national legislation in force.
4. The doctoral thesis is defended in a public session before the doctoral committee, after evaluation by all referees and submission of their reports at least 15 days before the thesis defence. The doctoral thesis defence may take place in the onsite or hybrid presence of at least 4 members of the doctoral committee, with the mandatory onsite participation of the committee chair, the doctoral supervisor at USV and the doctoral student; the other members of the committee may also participate via online videoconference. The public defence must include a questions-and-answers session from the members of the doctoral committee and the public.

### Article 10

#### DEGREE AND DIPLOMA

1. After the public defence, the [institution organising the PhD defence] informs the [partner] of the final result.
2. The PhD/[Doctor] degree is granted separately, and a different document should be issued by each institution. Both documents should indicate that the thesis was made under a co-tutelle agreement.

### Article 10

#### FINAL PROVISIONS

1. The processing of personal data in connection with the subject matter of this co-tutelle agreement shall be carried out in accordance with the provisions of Regulation (EU) 679/2016 of the European Parliament and of the Council of 27 April 2016 on the protection of



## Partner Logo

individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation).

2. This agreement takes effect from the date of signature by each of the two contracting universities.
3. It is the responsibility of the PhD student to inform the head of the doctoral school in writing of any changes made to this agreement. In the event of a change of the PhD supervisor, an amendment to this agreement must be prepared.
4. In the event of a limited modification to the content of this agreement, an amendment may be proposed by the institution that initiated it.
5. The agreement is terminated automatically in the event of the doctoral student's absence from enrollment, as noted by either institution.
6. It is also the case in the event of a waiver collected by one of the two establishments, in particular:
  - if the doctoral student is not authorised to re-register by one or other of the contracting universities;
  - if the doctoral student waives in writing the right to continue his thesis and/or the joint supervision;
  - if one or other of the contracting universities denounces in writing the joint supervision regime;
  - in the event of non-compliance with one or more articles of this agreement and upon written notification from one or other of the contracting universities.

In this case, the doctoral student is required to inform his two co-supervisors and the heads of the doctoral schools.

By signing this agreement, the responsible parties acknowledge that they have read its terms, conditions, and considerations and accept them.

### Annexes

Annex 1 – Research proposal

Annex 2 – Advanced university-based training program

Done in 6 original copies (3 copies for each University).

<b>Stefan cel Mare University of Suceava</b>	<b>University of .....</b>
<b>PhD student (name, signature and date) :</b>	
PhD advisor ( <i>date et signature</i> ) : Prof. ....	<b>PhD advisor (<i>date et signature</i>) :</b> .....



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Director CDUS (Council for Doctoral University Studies) ( <i>date et signature</i> ) : .....	Director/ Appointed representative for Doctoral Studies: ( <i>date et signature</i> ) :
Director of the Doctoral School ( <i>date et signature</i> ) : .....	Director of the Doctoral School ( <i>date et signature</i> ) :
Rector of the Stefan cel Mare University of Suceava ( <i>date et signature</i> ) : /.....	Rector/ President of the University ( <i>date et signature</i> ) :